

Sparta R-III Schools



Student/Parent 1:1 Handbook (2016-17)

1:1 Mission Statement:

Our mission is to provide opportunities for students to improve at critical thinking, communication, collaboration, and to extend learning beyond the boundary of classroom walls.

Costs:

The Sparta R-III School District will lend qualifying students a 1:1 computing device at the cost of \$20 per year to be paid at the beginning of each year. The maximum cost per family is two devices, \$40 per year. Aside from this initial fee, there are no additional costs to the student/parent/guardian unless damage to or loss of the device occurs. Details provided in the "Repairs/Damage" section of this document explain costs that are incurred during the event of damage or loss of a borrowed 1:1 device.

Terms of Agreement:

The purpose of loaning a device, power adapter and carrying case is to provide individual computer access to students enrolled in the Sparta R-III school district while on and off campus. The term of this agreement shall be from the date of issue by all parties through and up to the first day of the last week of the current school year, or upon the date the device is returned to the Sparta R-III school district, whichever is earlier.

Upon signing this form, the student and the student's parent/guardian certify that they have thoroughly read, understand, and accept the following terms and conditions, which will govern the student's possession of a Dell Chromebook (3120) issued to the student by the Sparta R-III school district. The student and the student's parent/guardian also certify that they will comply with these terms at all times during the term of this agreement.

General Terms & Conditions:

- The issued device is and will remain at all times the property of the Sparta R-III school district, and is being loaned for educational purposes only. The Sparta R-III school district may take back the device, or place additional restrictions on the student's use or possession of the device, at any time and for any reason, with or without prior notice. If instructed to do so for any reason by any Sparta R-III school district teacher or administrator, the student or the student's parent/guardian will immediately return the device to that teacher or administrator.
- At its sole discretion, the Sparta R-III school district may change the terms or conditions of the student's possession or use of the device, or to impose new restrictions on use or possession of the device, at any time during the term of this agreement.
- The student's possession and use of the borrowed device will be subject at all times, both on and off campus, to the terms and conditions described in this document, any and all applicable state and federal laws and regulations, applicable Student Handbook policies (including the Acceptable Use Policy) as well as any additional rules, regulations, and restrictions that may be imposed from time to time by the Sparta R-III school district. Any included software may be used only in accordance with the applicable license and it is the student/parent's responsibility to be familiar with and to comply with the provisions of any such license.
- Upon signing this agreement, the student and the student's parent/guardian certify that they have reviewed and understand the Student Handbook and the Technology Usage Policy contained therein. They further certify that it is their responsibility to inform themselves as to any school policies that might apply to the student's use or possession of the device and to comply with those policies at all times.
- Upon signing this document, the student and the student's parent/guardian acknowledge that they are solely responsible for ensuring that the student's use of the device to access the internet while off campus will be

safe and responsible and in compliance with all applicable laws, policies, rules, and regulations. The Sparta R-III school district will not be responsible for any harm that may come to the student or any other person as a result of the student's off-campus internet activities.

- Any and all violation of the terms or conditions set forth or referenced in this document may result in the district taking back the device, or restricting, suspending, or terminating, with or without prior notice, the Student's use of the device.
- The student's possession and use of the device is a privilege, not a right. By signing this document, the student and the student's parent/guardian acknowledge that they have no right or entitlement to possession or use of the device and that neither this document nor any conversation, correspondence, or understanding between themselves and any representative of the Sparta R-III school district gives them any ownership of any kind whatsoever in the device.

Technology Usage Policy:

- Use of the device is governed by policies listed under the "Technology Usage Policy" in the student handbook. All Individuals using technology at Sparta R-III must have a signed User Agreement. The full Technology Usage Policy may be referenced online at: <http://policy.msbanet.org/sparta/showpolicy.php?file=EHB-C.1F>

Students pledge to:

- Charge device at home nightly, bringing it to school each day with a full charge (classrooms do not have the capacity for students to charge their devices during the day).
- Respect the Internet filtering and security measures included on the device. All student 1:1 computing devices are configured so that the Internet content is filtered both when the student is at school and when on any other public or private network.

Students pledge NOT to:

- Use school technologies in a way that could be personally or physically harmful.
- Use the school district's computers, electronic devices, networks, or Internet services for any illegal activity or in violation of any Board policy/procedure or school rules. The Sparta School District and its employees assume no responsibility for illegal activities of students while using school computers or school-issued electronic resources.
- Reveal or post identifying personal information, files or communications to unknown persons through email or other means through the Internet.
- Plagiarize content found online.
- Attempt to override, bypass or otherwise change the Internet filtering software, device settings, or network configurations.
- Loan 1:1 device, charger, or cords to other individuals including other students.
- Mark, deface or place stickers on the device. Cases may be personalized.
- Share passwords or attempt to discover passwords. Sharing a password is not permitted and could make you subject to disciplinary action and liable for the actions of others if problems arise with unauthorized use

Loss/Theft:

- The student is responsible for ensuring that all issued equipment is kept safe and secure at all times during the term of this agreement.
- Under no circumstances will the student leave equipment unattended at any location, either on or off campus.
- Under no circumstances will the student leave equipment in the care or custody of any person other than the student's parent or guardian or a district teacher or administrator.
- If any equipment is lost or stolen, the student shall immediately report the problem to the Office. If the student believes any of the equipment has been stolen, Sparta R-III school district administrators will then report the theft to the local Police Department for further investigation.
- Any theft, conspiracy to steal, or unauthorized sale of or conspiracy to sell a Sparta R-III school district-owned device may be prosecuted to the fullest extent of the law.
- The student and the student's parent/guardian are liable for the full replacement costs (\$285) of any lost or stolen equipment, regardless of the nature of the loss.

Repairs/Damage:

- The district will provide service for any hardware or software problem, including units that are damaged or vandalized. Depending on the situation, costs for service may be charged to the manufacturer, the school, or the student.
- In the event repairs are needed, the student/parent will be charged a \$50 per occurrence deductible for the following items; Broken Screen, Damaged Chromebook body, Keyboard/Trackpad/Palm rest replacement, and damage to "On Board" ports that result in motherboard replacement. Repairs costing less than \$50 will be charged in full to the student/parent. Repairs costing more than \$50 will be absorbed by the Sparta School District unless damage is determined as negligent (lost device, water damage, intentional destruction/damage) at which point the student/parent will be charged the full repair/replacement cost. Device damage that is determined to be from normal wear and tear or that fall under manufacturer's warranty of the device will be repaired at no cost to the student/parent.
- Software related problems will be limited to complete restoration of the software to its original state. Depending on the nature of the problem, students may not have the opportunity to save personal data from the machine before software restoration.
- Intentional misuse will be charged at full cost to repair or replace. Cost of repair will be determined based off a damage assessment completed by the Sparta Technology Department. The Sparta R-III school district may, at its sole discretion, choose not to issue a replacement device, for any reason. The decision not to issue a replacement device shall not excuse the student and the student's parent/guardian from any fees associated with the loss, theft, or damage of any previously-issued district devices, given that those fees are intended to help offset the actual cost to the Sparta R-III school district of repair or replacement of the district's property.
- Breakdown of repair parts costs. *This table is for reference only.*

Part	Cost
LCD Screen	\$98
Full Keyboard/Trackpad	\$65
Main Logic Board	\$140
Replacement keys	\$9.95/per key
Replacement Charging adapter	\$35
Full device replacement	\$285

Returning 1:1 Device:

- Device Collection Period: All devices will be collected, inspected and stored for summer break.
- Seniors, the devices, adapters, and case must be turned in by the specified return date, which is typically during the last week of classes for seniors. Seniors who have not returned equipment by the graduation billing deadline will be liable for the full replacement cost of the non-returned equipment. Seniors must pay all outstanding fees before being allowed to participate in graduation ceremonies.
- Freshmen, sophomores, and juniors must also return all loaned equipment (device, charging adapter, and case) during the final week of the year. The specific day of return will be determined based off finals schedules.
- When the device, charging adapter and carrying case are returned, they will be checked for damages. If any repairs deemed necessary at the time of device return, the aforementioned \$50 deductible must be paid for in full before the last day of school (or graduation billing deadline for seniors). Failure to pay this deductible will result in the student not being issued a device the following year until paid.
- Any device not returned during the device collection period will be considered lost or stolen and must be paid for in full by the last day of the school year. If not paid in full, law enforcement authorities will be notified and the device will be reported as stolen.

Sparta R-III Schools

Student/Parent 1:1 Device Agreement (2016-17)

Student Name:

Last Name (Print) *First Name(Print)* *Student ID*

Student Name:

Last Name (Print) *First Name(Print)* *Student ID*

Student Name:

Last Name (Print) *First Name(Print)* *Student ID*

Parent/Guardian Name:

Last Name(Print) *First Name(Print)*

Signatures

Upon signing this agreement, the student and the student's parent/guardian certify that they have carefully read, understand, and accept the above terms and conditions, which will govern the student's possession and use of a device computer issued to the student by the Sparta R-III school district. The student and the student's parent/guardian also certify that they will comply with these terms at all times during the term of this agreement.

Student Signature:

Date:

Student Signature:

Date:

Student Signature:

Date:

Parent/Guardian Signature:

Date: